

Notice

Date: 23 February, 2025

Memo No.: VU/IQAC/141/16/25

This is for your kind information and necessary action that the Institutional Quality Assurance Cell (IQAC), VU is going to organize the following seminar as shown in the schedule below.

Program Schedule

Date and Day: 25 February, 2025; Tuesday.

Venue: IQAC Seminar room, 3rd floor, Administration Building, VU

Time	Event	Participants
10.00-10:15 AM	Registration	
10.15-10:45 AM	Inaugural Ceremony Welcome Speech: Prof. Dr. Md. Habibullah, Additional Director, IQAC, VU Speech of the Resource Person: Prof. Dr. Sanjoy Kumar Adhikary, Former Member, Bangladesh Accreditation Council (BAC) Speech of the Chief Guest: Md. Khademul Islam Molla, Vice-Chancellor, VU Speech of the Session Chair: Prof. Dr. Muhammad Abdul Goffar Khan, Director, IQAC, VU	HEI, Head of QAC, IQAC, Head/Coordinator of the departments, Convener and Member Secretary of the Mentioned Committee formed by QAC Which is listed below.
10:45-1:00 PM	Seminar on 'Coordination Meeting among HEI, POE and IQAC' Keynote Speaker: Prof. Dr. Sanjoy Kumar Adhikary	HEI, Head of QAC, IQAC, Head/Coordinator of the departments, Convener and Member Secretary of the Mentioned Committee formed by QAC Which is listed below.
1:00-2:30 PM	Prayer Break	
2:30-4:30 PM	Seminar on 'Preparation of SA Report' Keynote Speaker: Prof. Dr. Sanjoy Kumar Adhikary	All PSAC members from each department

Committee(s):

- Committee to prepare the Strategic Plan of HEI
- Committee to prepare the Organizational Structure of HEI/POE with Legal Framework
- Committee to prepare Internship Policy
- Committee for preparing the Counseling Policy of POE
- Committee for Preparing the policy for student Placement Office
- Committee for making workload distribution policy for faculty and staff
- Committee for preparing and updating the policy to maintain student-teacher ratio
- Committee to prepare or update UIC Policy

Thanking.

Prof. Dr. Muhammad Abdul Goffar Khan
Director, IQAC, VU

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Copy forwarded to, for kind information and necessary action:

1. Vice Chancellor
2. Pro-Vice Chancellor
3. Treasurer
4. Executive Director
5. Registrar
6. Head/Coordinator of the departments
7. Participants
8. IT section, with a request to provide necessary support regarding projector
9. Public Relations Office, with a request to provide necessary support regarding Press release and Photo Session
10. Office Copy



Monim Bin Ashif

Executive

Institutional Quality Assurance Cell (IQAC)

Varendra University

